

**Town of Stow
Capital Planning Committee
Meeting Minutes
February 7, 2013**

7:40 PM: **Call to Order**

- After a duly published notice, the Capital Planning Committee convened in the Warren Room at the Town Building and the meeting was called to order.
- Attendance: Committee members: Ross Perry, Myie Yvanovich and Steve Jelinek;
- The minutes of the January 24, 2013 meeting that were distributed to Committee members via email prior to the meeting were reviewed. A motion to accept the meeting minutes was made by Ross Perry, seconded by Steve Jelinek and unanimously approved.

7:45PM **Review of Capital Requests**

Recreation Department – Laura Greenough

- Laura Greenough presented the Recreation Departments capital request for \$11.5 to purchase a mower and trailer to maintain the fields
- This work is currently outsourced the 13 acres are mowed by a contractor for \$22K/year
- Total landscape budget is \$48K/\$19K paid through appropriation from the town and the remainder through Dept. of Receptions revolving account
- Plan includes \$12K/year to hire someone to mow
- Mower cost \$10.5/trailer \$1.0

Police Department – Chief Bosworth/Rachel Ballinger

- Request \$38K to purchase a 2013 Ford interceptor SUV as a replacement vehicle for an 2008 Crown Vic with 100K miles
- Purchase through MHQ in Marlboro – who service the fleet and handle any recalls and repairs
- Ford Interceptor SUV price \$37,740/Fore Interceptor sedan price is \$34,877 – the SUV meets more needs; mpg for SUV is 1 mile greater than sedan
- SUV has a trailer hook up and can be used in the wildlife areas of town
- Cars in fleet total 7
- Rachel Ballinger provided an overview of issues with the HVAC system at the police department building. Issues have been on going despite repeated efforts to remedy the situation. The heat and/or AC is not evenly distributed in the building; as a result there are issues with humidity and concerns about the long-term consequences if the problems are not addressed and eliminated. This issue was discussed last year and is still under review.

Highway Department – Mike Clayton

- Request \$65K to relocate modular building from Pompo to the site of the highway barn. Funds will be reused to prepare space to accept modular building and to

renovate existing office space. Will provide shower facilities for crew and improve working conditions at Highway barn.

- Request \$98K to purchase low profile truck to replace 2002 one-ton dump truck. Existing truck has fuel system issues/body problems and the plow is in poor condition.

8:30 PM A motion was made by Ross Perry to adjourn the meeting; Steve Jelinek seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Myie Yvanovich